

Agora Cyber Charter School  
590 North Gulph Road  
King of Prussia, PA 19406  
*Board Meeting Minutes*  
*November 7, 2016*

**A. Meeting Opening**

**Procedural: 1. Call to Order - Roll Call**

The meeting was called to order at 7:01PM.

**Members present**

Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**Procedural: 2. Pledge of Allegiance**

Linda Gotlieb led the Pledge of Allegiance.

**Action, Procedural: 3. Approval of Agenda**

Recommend the Board approve the Agenda as presented.

Motion by Michael Kelly, second by William Nolan.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**Action: 4. Resignation of Board Member**

Recommend the Board approve the resignation of Board Member, Seth Kaplan effective October 12, 2016.

Motion by Michael Kelly, second by William Nolan.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**Action: 5. Appointment of the Vice President**

Recommend the Board approve the appointment of Michael Kelly to serves as the Vice President of the Board of Trustees.

Motion by William Nolan, second by Linda Gotlieb.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**Action, Minutes: 6. Approval of the October 10, 2016 Board Meeting Minutes**

Recommended the Board approve the minutes of the October 10, 2016 Board Meeting.

Motion by William Nolan, second by Linda Gotlieb.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

### **Procedural: 7. Public Comment**

Michael McNulty - Thanks to Michael Conti and Richard Jensen, Contact info for requests to Payroll & HR

Jean Klinedinst - Request for Instructions for New System

Kathleen Murphy - Assessments

### **B. Presentations and Reports**

Reports: 1. K-12 Orientation Attendance & Performance Report - Fawn Smith/Richard Jensen

Presentation: 2. Enrollment Information - Karenann Young

Presentation: 3. School Performance Profile Presentation - Richard Jensen

### **C. Finance**

#### **Presentation, Reports: 1. Presentation of Finance Report - Jack Pund**

#### **Action: 2. Approval of Payment of Bills**

Recommend the Board approve the payment of bills as listed within the Purchase Requisitions for weeks 23 and 24.

Motion by Linda Gotlieb, second by Rachel Karas.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

### **D. New Business**

#### **Action: 1. Approval of Policies**

Recommend the Board approve the following policies; Access to Instructional Materials Policy, Child Find Policy, Exclusions: Suspensions and Expulsions Policy, Dispute Resolution and Alternative Disputer Resolution Policy, Extended School Year Policy, Free Appropriate Public Education (FAPE) Policy, Independent Educational Evaluations Policy, Independent Educational Evaluations (IEE) Administrative Procedures Policy, Individualized Educations Program Policy (IEP), Least Restrictive Environment Policy, Summary of Academic Achievement and Functional Performance/Procedural Safeguard Requirements for Graduation Policy, Program Options Policy, Related Services Policy, Special Education Policy, Transition from Preschool Early Intervention Programs to Charter School Kindergarten or First Grade Programs.

Motion by Linda Gotlieb, second by Rachel Karas.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

#### **Action: 2. Amendment to Special Education Settlement Agreement A5416400**

Recommend the Board approve the amendment to the Special Education Settlement Agreement A5416400

Motion by Linda Gotlieb, second by Rachel Karas.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**Action: 3. Approval of Consulting Agreement**

Recommend the Board approve the Consulting Agreement with JAI Financial Consulting LLC for Interim Chief Financial Officer Services.

Motion by Linda Gotlieb, second by Rachel Karas.

**E. Personnel**

**Action: 1. Proposal for Human Resources Services with HR inTune**

Recommend the Board approve the proposal for Human Resources Services with HR inTune for the recruiting support of the Director of Human Resources with fees not to exceed \$5,000.

Motion by Linda Gotlieb, second by Rachel Karas.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**Action: 2. Approval of New Positions**

Recommend the Board approve the new positions of Assistant Director of Special Education (2 FTE) and Transition Coordinator (1 FTE).

Motion by Linda Gotlieb, second by William Nolan.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**Action: 3. Revised Job Description - Director of Human Resources Position**

Recommend the Board approve the revised job description for the Director of Human Resources position.

Motion by William Nolan, second by Linda Gotlieb.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**Action: 4. Approval of Personnel Report**

Recommend the Board approve the Personnel Report.

Motion by William Nolan, second by Linda Gotlieb.

Final Resolution: Motion Carries

Yea: Rachel Karas, Linda Gotlieb, Karen DelGuercio, Michael Kelly, William Nolan

**F. Executive Session Announcement**

**Procedural: 1. Executive Session Announcement**

An Executive Session was held prior to the Board Meeting, on November 7, 2016 at 6:00PM.

**G. Meeting Schedule**

**Procedural: 1. Next Board Meeting Schedule**

The next Board Meeting is scheduled to be held on December 5, 2016 at 7:00PM.

**H. Adjournment**

**Procedural: 1. Adjourn**

The meeting adjourned at 7:49PM.

*Karen DelGuercio*

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Karen DelGuercio