During the 2017-18 school year, all middle and high school students are required to update or install the INSIGHT software to complete their CDT assessments.

If you <u>did not attend</u> Agora's Online High School during the 2016-17 school year, skip to page 4 for instructions to download the INSIGHT software.

If you attended Agora's Online High School during the 2016-17 school year, the INSIGHT software should have been installed on your school-issued laptop. To check, access your Desktop and look for the '**DRC INSIGHT Online Assessments'** shortcut. If you see it, follow the directions below to update the INSIGHT software. If you do not see it, skip to page 4 for directions to download the INSIGHT software.

#### How to update the INSIGHT software

1. From your Desktop, click the 'DRC INSIGHT Online Assessments' shortcut.



2. You may see the following message, 'Your client is out of date. Please raise your hand and wait for help'. Do not raise your hand or wait for help. Instead, immediately click 'Upgrade'.

	Your client is out of date
(	Please raise your hand and wait for help.
	Message to Test Administrator;
our session has	been ended because your client is out of date. We will now attempt an upgrade
	DRC Customer Support: Email: Please contact DRC Customer Service
	Llogade Cancel
-	

3. The Setup Wizard window will appear and automatically update the software. Please be patient and wait for the update to complete. This may take a few minutes.

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installing DRC INSIGHT Online Assessments a Depending on the speed of your system this =	oftvare upgrade will take between 30 sec and 3 minute
1 file(=> noved. 1 file(=> noved. 1 file(=> noved. 1 file(=> noved.	Installing DRC INSIGHT Online Learning System Update
	Please wait while the Setup Wizard installs DRC INSIGHT Online Learning System Update. This may take several minutes. Status:
MIRZAL PARAN	
	Advanced Installer

4. Once the update is complete, the System Readiness Check window will appear. It is okay if the 5 caching items are not checked. Select '**Exit'** in the bottom of the screen.

-	The second s	System information	
8.0.0	Device Toolkit	C.Vrogram Files (x86)/DRC INSIGHT Online	Assessments
FSmith	Staff Microsoft	Windows 7 Professional Service Pack 1 (build 7601), 64-	M 6.1
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۵	Folder Permissions	Execute Tests	Details
		a constant Provide Constant	

- 5. The Pennsylvania Online Assessments window will appear.
  - If you <u>have not received instructions</u> from your teacher to complete the CDT assessments, click 'Exit", in the bottom-right corner of the screen. No further action is required at this time.
  - If you received instructions from your teacher to complete CDT assessments, click 'Test Sign In,' in the bottom-left corner of the screen under 'Classroom Diagnostic Tools'.



6. You will need your Username and Password to sign in.



- 7. Your CDT login is provided to you through your Online School email.
  - Use the Search feature and type CDT if you don't see the email.
  - Your Username is 10 digits and your Password is a series of capitalized letters and numbers.
  - Write down your Username and Password and sign in to complete the assessments.

Favorites       Inbox       Filter       Provide         Next: No events for the next two days.       Agenda       (Agora Student): +1 more V         Inbox       1       Mazer, 1 imnothy (Agora leacher)       (Agora Student): +1 more V         Drafts       H       Next we will be starting week 3 in       Good morning!         Sent Items       Mazer, Timothy (Agora Teacher)       Below is your username and password for taking the Literacy CDT test. A not do anything with these credentials yet. 1 will go over exactly what yo do with them when we meet for Orientation at 9 AM.	🍤 Undo
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Notes Weekly US History Reminder - Assignments d 9/23/2016 Hello US History Students! Happy Friday! Please mak password below.	" on the and
Kenzakowski, Rebecca (Agora Biology Weeldy Assignment Reminder 9/23/2016 Biology Weeldy Assignment Reminder - Be sure you	
CDT Login Info 9/8/2016 Good morning! During Orientation yesterday (Wedn	

### How to Install the INSIGHT software

Follow the instructions below to download the INSIGHT software. You must install the software using Google Chrome or Mozilla Firefox. <u>You cannot install the software using Internet Explorer</u>.

1. Click the installation link below:

https://drive.google.com/file/d/0B\_-g8iCCPY1RdS1aOGM2S0pFZXM/view

2. Click 'Download'.



3. Disregard the security warning. The installation file is safe. <sup>(C)</sup> Click 'Download anyway'.



4. If using Google Chrome click the file in the <u>bottom-left</u> corner of the page to open the file. It is titled '**DRN\_INSIGHT\_Setup\_Student.msi'**. Then click **'Run'**.



5. If using Mozilla Firefox, the next step after clicking 'Download anyway' is to click 'Save File' and then click 'Save'.

	COO I I + Libraries	Documents      My Documents	
	Organize 👻 New folder	r.	81 • O
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You have chosen to open:	File name: DRC_II	NSIGHT_Setup_Student	-
which is: Windows Installer Package	Save as type: Windo	ws Installer Package	-
from: https://doc-14-as-docs.googleusercontent.com Would you like to save this file?			
Save File Cancel	Hide Folders		Save Cancel

6. If using Mozilla Firefox and the file doesn't launch, click the arrow in the top-right corner of your page and select the file titled 'DRN\_INSIGHT\_Setup\_Student.msi'. Then click 'Run'.



7. After selecting Run, both Chrome and Firefox will launch the System Setup Wizard. Click 'Next'.



8. Click the bubble next to 'I accept the terms in the License Agreement' and click 'Next.



9. Leave the boxes checked and click '**Next'**. It's important to have the software on your Desktop and Start Menu for easy access.

DRC INSIGHT Online Learning S	ystem Setup
Configure Shortcuts	
Create application shortcuts	INSIGH
Create shortcuts for DRC INSIG-	IT Online Learning System in the following locations:
V Desktop	
V Start Menu Programs	folder
Advanced Installer	
	< Back Next > Cancel

10. Next you will be asked to launch the System Readiness Check. Click 'Finish'. Note, your computer will momentarily lock during the System Readiness Check and you will not be able to



- 11. Once the System Readiness Check begins, you will see check marks next to all items <u>except</u> the items beginning with 'Response Caching' or 'Content Caching'. This is correct. Agora students do not use these items. The test is finished once you check marks next to all of the other items.
- 12. Click Exit.



- 13. The following screen will appear after successfully installing the INSIGHT software. You will also have a shortcut on your Desktop.
  - If you <u>have not received instructions</u> from your teacher to complete the CDT assessments, click '**Exit**", in the bottom-right corner of the screen. No further action is required at this time.
  - If you received instructions from your teacher to complete the CDT assessments, click 'Test Sign In' under 'CLASSROOM DIAGNOSTIC TOOLS'.
  - Optional: Click '**Online Tools Training'** to complete practice assessments to help you prepare to complete the CDT assessments.



14. Your CDT login will be provided to you through email.

- Your Username is 10 digits and your Password is a series of capitalized letters and numbers.
- If you don't see the email, use the Search feature and type CDT.
- Write down your Username and Password.



15. Enter your Username, Password and select Sign In.



16. Select the appropriate assessment as directed by your teacher. Be sure to only complete assessments listed under 'CLASSROOM DIAGNOSTIC TOOLS'.

