



Health and Safety Plan Summary

Initial Effective Date: July 6, 2020

Date of Last Review: August 2, 2021

Date of Last Revision: August 2, 2021

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

As a cyber charter school, daily operational procedures for instruction and support of students provided by teachers, specialists, family coaches, etc. are virtual. The following health and safety plan is designed to address only the reopening of the school's main office and the provision of in-person related services. Senior leadership of the school continually researches and reviews information from the Pennsylvania Department of Health, Pennsylvania Department of Education and the CDC for guidelines and when necessary, modifies its health and safety plan as necessary.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

As a cyber charter school, daily operational procedures for instruction and support of students provided by teachers, specialists, family coaches, etc. are virtual. Therefore, the continuity of services is uninterrupted from the regular educational experience of our learners. Agora is a trauma-informed school, we have a robust Student Assistance Program (SAP), team of state-certified school counselors, social workers, and the unique position of family coach, who all create a safety net for each learner in addition to incorporating social emotional learning strategies to serve students and support their emotional and mental health needs.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>a. Universal and correct wearing of masks;</p>	<p>Central Office Protocols: As of Monday, June 28 – office personnel were notified that the requirement to wear masks is not necessary when in common areas within the building, but everyone is still expected to practice social distancing. At this time, with new variants, such as the Delta Variant, the School leadership continues to monitor the situation and follow guidelines. If necessary, leadership reserves the right to reinstitute wearing masks in any common areas and/or away from one’s cubicle or office.</p> <p>In-person Related Services Protocols: Protocols for students with disabilities will be addressed on a case-by-case basis and appropriate accommodations will be considered to fully support their safety and learning to the extent consistent with this Health and Safety Plan and applicable laws and applicable health and safety guidelines. Whenever feasible and appropriate, during the entirety of the session, the student, any family member who may be in the room, and the provider will need to wear a mask or face shield. In situations where transportation services are needed, the student will need to wear a mask or face shield while in the vehicle.</p>
<p>b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);</p>	<p>Central Office Protocols: Staff are assigned to one of two teams with alternating work schedules of in-person work in the office and then a week teleworking. To ensure physical distancing, there is an empty cubicle between each person who is working. The café and meetings rooms continue to be closed for social gathering. Any meetings that are needed in the office must be approved by CEO or designee. Staff are encouraged to limit interaction with other staff members to necessary tasks while also maintaining recommended social distancing guidelines.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>In-person Related Services Protocols: When an IEP Team determines that in-person services may take place, CDC guidelines and this plan should be followed and the work area is to be structured to ensure social distancing where feasible and appropriate, consistent with applicable state and federal laws and applicable health and safety guidelines. The interaction of the in-person services is one-to-one and no groups are permitted. Depending on services needed, to the maximum extent possible, the service provider and the student will maintain 6 feet of separation and will wear mask or face shield and follow CDC protocols.</p>
<p>c. Handwashing and respiratory etiquette;</p>	<p>Central Office Protocols: Staff are expected to continue to follow CDC guidelines as it relates to frequency of handwashing. Six (6) hand sanitizer stations are located throughout the building to encourage hand hygiene.</p> <p>In-person Related Services Protocols: Service provider will follow any applicable CDC guidelines and wipe down learning space area with disinfectant wipes. Upon completion of session, the service provider will again wipe down any equipment used in the session with disinfectant wipes. This is also applicable for any persons conducting special education evaluations.</p>
<p>d. Cleaning and maintaining healthy facilities, including improving ventilation;</p>	<p>Central Office Protocols: The office will work with landlord to have air filters changed on frequent basis and ensure ventilation system is at operating speed and continue running over the weekend.</p> <p>In-Person Related Service Protocols: Staff or independent contractors providing in-person service will work with the family to provide space, when feasible, in the home or outside, which is open with good ventilation.</p>

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<p>e. Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments;</p>	<p>Central Office Protocols: If a staff member shows symptoms and/or history of exposure, they are to contact the director of Human Resources and telework. After three days, if symptoms persist, they should contact their physician and make arrangements to be tested for COVID-19. In the event that during the course of the day that an employee becomes sick or demonstrates symptoms associated with exposure to COVID-19, the individual will be asked to immediately go home and self-isolate while symptoms persist. If symptoms persist for more than three days, the staff member will be expected to be tested for COVID-19. If a person tests positive, the person will be required to self-quarantine. If the person worked within the office within the previous week, arrangements will be made for deep cleaning of the building. For a staff person to return, they must have documentation from a healthcare professional that they have recovered.</p> <p>In-person Related Services Protocols: If the student, family member, or provider shows symptoms and/or history of exposure to COVID-19, in-person services are not to take place among those individuals. Alternative plans for the provision of services will be considered by the IEP Team on a case-by-case basis. If the student or family member is confirmed to have COVID-19, before in-person services resume there would need to be documentation from a healthcare professional that they have recovered. No provider shall be permitted to provide any in-person services if they are confirmed to have COVID-19. Decisions with regard to the services shall be made on an individual basis by the IEP Team consistent with this Health and Safety Plan and CDC guidelines.</p>

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	<p>In event that in-person services must be temporarily rescheduled, the service provider will provide communication by phone and email to the family and they must also notify the school. Decisions with regard to in-person services shall be made on an individual basis by the IEP Team consistent with applicable laws and health and safety guidelines.</p>
<p>f. Diagnostic and screening testing;</p>	<p>Central Office Protocols: All staff will be required to self-monitor for symptoms of COVID-19 and conduct a temperature screening upon entering the building using the touch-free digital temperature screener stationed near the receptionist’s desk.</p> <p>In-person Related Services Protocols: Student, any family members, and related service provider will be required to conduct a temperature screening and self-monitor for symptoms of COVID-19 before each new session.</p>
<p>g. Efforts to provide vaccinations to school communities;</p>	<p>All School Personnel: School leadership partnered with the Montgomery County Intermediate Unit and the Pennsylvania Department of Education, and the Pennsylvania COVID-19 Vaccine Joint Task Force to ensure all staff that wanted the vaccination had the opportunity to receive it in March/April 2021.</p>
<p>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</p>	<p>In-person Related Services Protocols: The IEP Team shall determine how to address the needs of those special education students at higher risk of COVID-19 and shall take into consideration services can be provided in-person or virtually.</p> <p>Protocols for students with disabilities will be addressed on a case-by-case basis and appropriate accommodations will be considered to fully support their safety and learning to the extent consistent with</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>this Health and Safety Plan and applicable laws and applicable health and safety guidelines. Whenever feasible and appropriate, during the entirety of the session, the student, any family member who may be in the room, and the provider will need to wear a mask or face shield. For those who need transportation services, they will need to wear a mask while in the vehicle.</p> <p>For many of our students, all instructional delivery and services are able to be provided virtually. Protocols for students with disabilities will be addressed on a case-by-case basis and appropriate accommodations will be considered to fully support their safety and learning to the extent consistent with this Health and Safety Plan and applicable laws and applicable health and safety guidelines.</p>
<p>i. Coordination with state and local health officials.</p>	<p>CEO reviews all correspondence with the Pennsylvania Department of Education and Pennsylvania Department of Health and implements protocols aligned to guidelines and are applicable to a virtual school setting. The School also worked in coordination with state officials in getting all staff that wanted the vaccination scheduled in March/April 2021 timeframe.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Agora Cyber Charter School reviewed and approved the Health and Safety Plan on August 2, 2021.

The plan was approved by a vote of:

6 Yes
0 No

Affirmed on:

By:



(Signature* of Board President)

Karen DelGuercio

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.